



Long Valley Charter School

A Non-Profit Public Benefit Corporation

REGULAR BOARD MEETING

Wednesday, June 26, 2024 at 5:30 PM

**At Long Valley School
436-965 Susan Drive, Doyle, CA 96109**

Teleconference Participation available via Zoom

<https://us02web.zoom.us/j/85211600817?pwd=2yCrzhzLdEq44dm8RibY0n4ESfzZvt.1>

Teleconference participation is also available at these physical locations:

257 E. Sierra St. Suite C, Portola, CA 96122

995 Paiute Lane, Susanville, CA 96130

Agenda

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Sherri Morgan, Executive Director/ Superintendent at 530-827-2395 at least 48 hours before the meeting, if possible.

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda during consideration of the item. Additionally, members of the public may address the Board on matters that are not on the agenda, but which are within the jurisdiction of the board; these comments can be made during Item V. A person addressing the Board will be limited to three (3) minutes unless the Chairperson of the Board grants a longer or shorter period of time depending upon the number of speakers and the size of the agenda.

I. Call to order and roll call Time: PM
Shaun Giese ☐ Wilma Kominek ☐ Stacy Kirklin ☐ Jason Ingram ☐ Randi Collier ☐

II. Pledge of Allegiance

III. Approval of the Agenda

IV. Consent Agenda

Board Items under the consent agenda are routine and will be enacted by one motion unless any member of the Board or public requests that an item be removed for separate consideration and placed in the regular order of business following approval of the consent agenda.

A. Board Minutes:

1. Regular Meeting 5/15/24

2. Special Meeting 5-24-24

B. Bills & Warrants: 3/31/24-4/30/24

C. Updated Western Association of Schools & Colleges (WASC) School Wide Action Plan for LVS

D. Renewal of CharterSAFE Property, Liability and Workers' Compensation Policy for 24-25.

E. Renewal of Out of State (Oregon) Employees Workers' Compensation Policy

F. Western Governors University Field Experience Agreement

G. 2024-25 Board Meeting Schedule

V. Public Comments

An opportunity for any member of the public to address the Governing Board on any matter **not** on the Agenda, but which is within the jurisdiction of the Board.

VI. Reports

- A. Board Members
- B. Executive Director
- C. Finance Report-Brian Holmes, edtec
- D. Program Reports-submitted in writing: Campus Locations, Special Programs, Counseling, Adult Education, Curriculum, Intervention, and Safety.

VII. Information Items

- A. Construction Update-Nick Trover, Trover Construction Management
- B. Review Conflict of Interest Policy 7003
- C Workplace Violence Plan

VIII. Public Hearing

- A. Consideration to Open Public Hearing regarding the Local Control Accountability Plan (LCAP) for Long Valley School and Thompson Peak Charter School.
- B. Discussion
- C. Closing of Public Hearing

IX. Action Items

- A. Discussion and possible action regarding approval of Budget for the 2024-25 School Year.
- B. Discussion and possible action regarding approval of Local Control Accountability Plan for Long Valley School and Thompson Peak Charter School.
- C. Discussion and possible action regarding approval of California School Dashboard Local Indicators for Long Valley School and Thompson Peak Charter School.
- D. Discussion and possible action regarding approval of Bell Schedule and School Hours for Doyle.
- E. Discussion and possible action regarding approval of Agreement with LCOE for STRS support for LVS and TPC.
- F. Discussion and possible action regarding approval of Summer added duty work hours.
- G. Discussion and possible action regarding approval of updated Organizational Chart including promotions to Director and Assistant Director positions.
- H. Discussion and possible action regarding approval of updated Administrative Salary Schedule.

X. Future Items: Updated adopted curriculum list

XI. Adjournment: Meeting adjourned at ____ PM. The next regular meeting will be held Wednesday, August 21, 2024 at 5:30 PM.

ZOOM details

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Month: April 2024



				Total Paid By Check: Amount €	
				Total Paid By Credit Card: Amount €	

[illegible]

[illegible]

Month: May 2024



				Total Paid By Check: AMOUNT €	
				Total Paid By Credit Card: AMOUNT €	

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Ó@&	ììì€€	Óæ Á Å~•æ çä^	í çððEG	Óä ÄÆ Fì G ÆÖæ ÁÁÝ æ^!ÄÜ^æä *íÆ-ÆJÆÆ çí Æ		ÄÄÄÄÄÄÄÄÄÄ í Èì
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Ó@&	ììì€£	VÖÜÖ	í çððEG	Óä ÄÆ G G ÆÜ^!ç ä{ ÄÖä *íÆ æÄÖEG		ÄÄÄÄÄÄÄÄÄÄ Èì €ÆF
Ó@&	ìììF€	X^!ä[] Å ä^!••	í çððEG	Óä ÄJJí Fíìí Hí JÆÜ^!çæ• Ä-Æí ÄÆ çí Æ		ÄÄÄÄÄÄÄÄÄÄ ìì Èì
Ó@&	ìììFF	ÞXÄÖ^] çÄ ÄÖ[]^!ç{ ^} çÄ V!æä ä *æ äÄÜ^ æä äæä	í çððEG	Óä ÄSÆÆÆFJí Hí ÆÖ&çÆ ÈÈì Gí ÄSæäæ Ä Ö•^••{ ^} çÄÖBÄÖÜ		ÄÄÄÄÄÄÄÄÄÄ G-Èì
Ó@&	ìììFG	Ö@ä ç æÄÄ ä^	í ðððEG	Óä ÄÆ €FG ÆÜ^!ç äíÆ ä^æ^		ÄÄÄÄÄÄÄÄÄÄ Fì ÈG
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Ó@&	ìììFì	Öæä[]^ æÄÖ^] æç ^} çÄ-Ä Væ^•æ äÄÖ^Ä Ää{ ä äæä	í ðððEG	Óä ÄÈ-HFG ÈÜ^!ç ÄÄÜ^!ç äÄ) äÄ-HFððEG		ÄÄÄÄÄÄÄÄÄÄ F-ÈÈÈ
Ó@&	ìììG€	ÖäV^&Q&	í ðððEG	Óä ÄG Jí FÈÜ^] æä•æ ää ç!^•ç^•		ÄÄÄÄÄÄÄÄÄÄ Èì €Èì
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Ó@&	ìììG	Sæ•^} ÄÖ[]^} çÄÜ-æÄ Ä-Ä Öä^ &æä	í ðððEG	Óä ÄG-ÈÈí FÈQ[] äÜQ}^Ää		ÄÄÄÄÄÄÄÄÄÄ G €ÈÈ
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Chgt'vj g'Xkukpi 'Eqo o kwgg'tgxkg u.'y g'ctg'tgs wktgf 'v' lpeqtr qtcvg'vj gk'tgeqo o gpf cwkpu'kp'vj g'r ncp'y g'qtki kpcmf 'uwo kwgf 'y kj 'vj g' Ugh'Uwf { 'Tgr qtv0'Vj qug'cf f kkp'ctg'j ki j rki j vgf 'kp' { gmqy 0

Ej cr vgt '7<Uej qqny kf g'Cevkp'Rncp IURUC"

- Ucvg'cp { 'cf f kkp'cn'ur gekhe'utcvgi lgu'v'equg'cej lxxgo gpv'i cr u'qh'uwf gpv'i tqwr u'lp'vj g'uej qqny kf g'cevkp'r ncp IURUC0
- Tgxkg'vj g'uej qqny kf g'cevkp'r ncp IURUC'cpf 'gputg'vj g'r ncp'ku'ciki pgf 'y kj 'vj g'NECR'i qcnu0'Rtqxf g'kpn0
- F guetkg'vj g'r tgeguu'v'o qpkqt'uwf gpv'rgctplpi 'dcugf'qp'vj g'o clqt'uwf gpv'rgctpgt'pggf u.'vj g'uej qqny kf g'rgctpgt'i qcnu. cecf go le'ucpf ctf u.'cpf 'vj g'r tqi tguu'hqt'gcej 'ctgc'lp'vj g'uej qqny kf g'cevkp'r ncp IURUC0

3Uej qqni qcn'F gxnqr 'uwhi'j q'et g't cuqpcvg'epf 'wug'lpqxcvkg'b gvj qf u'vq'b cng'rgctplpi 'gpi ci lpi 0			
F cve'Wugf "	Uwo o ct { 'qhiCpcn'uku'	Gzr gevfg 'Qweqo g"	NECRI qcn'Ch'i po gpv'
Uchi'Uwtxg { u.'ECCURR'Vguv' Ueqtgu'F cve'Cpcn'uku'""	Vgcej gtu'cpf 'cf o kpkutcvqtu'j cxg'gzr tguugf 'uki p'hecpv'lpvgtguv'lp' ko r tqxkpi 'vj g'ewtgpv'gxcnvcvqp' kputwo gpv'Vj g' { 'j cxg'kf gpv'k'gf "vj g'pggf 'hqt'c'hqto cvkg' r tgeguu0""	Cej lxxkpi 'ucvkuhcevt { 'ueqtgu'qp' uwtxg { 's wguv'kp'u'tgi ctf lpi 'uwhi' gxcnvcvqp'u' ugo . 'cmipi 'y kj 'cp'3' kpetgcugf 'xqno g'qh'j ki j 'tcvki " gxcnvcvqp'u0"	Ucvg'Rtqtkv' '8<Uwf gpv' Cej lxxgo gpv'4243'NECRI qcn'
	Vgcej gtu'cpf 'uwf gpw'j cxg'gzr tguugf 'c'f gukt g'hqt'o qtg' gpi ci lpi 'eqwtugu0"	Vj g'uej qqny knif gxnqr 'M/34vj " i tcf g'ucpf ctf u/dcugf 'gpi ci lpi " eqwtugu'lp'eqtg'uwdlgevu.'y kj " j ki j 'r ctv'ekr cvkp'tcvgu'co qpi " uwf gpw'Vj gug'eqwtugu'y kni' f go qpwtcvg'uwf gpw'i tcf g'rgxgn'rgctplpi 'qweqo gu0"	

3C0F gxnqr lpi 'ep'gxcnvcvqp'r t qegu'hqt 'vgcej gt u'vj cv'gpego r cuugu'eqo r gvpelgu'ur gekhe'vq'c'b cuugt { /dcugf . 'r gt uqpcn'kf gf " rgctplpi 'gpxkt qpo gpv0"		
Cevkp"	Rgt uqp *u+'T gur qpukdg"	Vcunif cvg"
Kf gpv'kh { 'Vgcej gt 'Eqo r gvpelgu"	Cf o kpkutcvqp'Vgco . 'Vgcej gtu"	<ul style="list-style-type: none"> • Kf gpv'kh { 'eqo r gvpelgu'd { '546'hqt'ko r ngo gpvcvqp'lp 4246470 • Eqpv'p'wg'v'q'tgh'p'g'cpf 'i cvj gt'hggf dcenih'tqo 'uwhi0

RtqhgukqpcnF gxgnr o gpv""	Cf o kpxtcvqp"Vgco ."Vgcej gtu"	<ul style="list-style-type: none"> •Á Rtqxf g'r tqhgukqpcnF gxgnr o gpv"q"vcej gtu"q"gpj cpeg y gk"wpf gtuvcpf kpi "qh"vj g"vcej gt"eqo r gvpel{ "r tqegu/" 3246"" •Á Qp"vj g"NXEU"j wd"lpenw g'r tqhgukqpcnF gxgnr o gpv" rkm"lpenw kpi "eqphgtpeg'tgs wguv'hto ."gf y gdQgv"cpf " CKqgm0/"": 46" •Á Uch'y knitgegkxg"vj ku'kphqto cvqp"f wt kpi "vj g"lpxkcnlp/ ugtxlegu"cpf "dk'o qpj n' "E("Kw f cvg'o": 46"(" eqpvkpwqwu" "
Gxcnvcqp"O ggvpkpi "Vko gnpq""	Cf o kpxtcvqp"Vgco ."Vgcej gtu"	<ul style="list-style-type: none"> •Á Gucdrkuj "c"uej gf wg"qh"v cvgu'ht"lpxkcn'o ggvpkpi u" dgy ggp"cf o kpxtcvqtu"cpf "vcej gtu"eqpvkpwqu" qdugtxcvqp"y kpf qy u."cpf "hpcn'gxcnvcqp"o ggvpkpi u'o" " : 46""
Gxcnvcqp"K r cev"("Ghece{ ""	Cf o kpxtcvqp"Vgco ."Vgcej gtu"	<ul style="list-style-type: none"> •Á Cpcn g"fcv"eqngevgf "vj tqwi j "vj g"gxcnvcqp"r tqegu"v" k' gpvkh{ "tgpfu."utgpi vj u."cpf "ctgcu'ht"i tqy vj "lp" vcej gt"eqo r gvpelgu'tgmvf "q"o curgt{/dcugf." r gtuqpcn' gf "ngctpkpi "/"Dgi k'747"cpf "eqpvkpwg"vj tqwi j " 4849"" •Á Eqp'wv'cp"cppwcn'tgxky "qh'eqo r gvpelgu"q"gpuwt g" vj g{ "tgo clp"tghgevg"qh'cpf "t'gur qpukxg"v"vj g"gxqkpi " pggf u"qh"vj g"uej qqr'eqo o wpx{ "o"cppwcm{ ""

3D0Kpet gcug'ceegukdg'eqwtugu'ht'cnitwfw gpw'cpf 'lwch'hqwt kpi 'gpi ci go gpv'y k'j k'c'b g'lewnqwu'f guli pgf ."wcpf ctf u/ dcugf 'lgctpkpi 'ht co gy qtn0"		
Cevkq""	Rgtuqp*u+"T gur qpukdg""	Vcunf cvg'""
K'gpvkh{ "Eqwtug"Grgo gpw""	Cf o kpxtcvqp"Vgco ." Vgcej gtu""	<ul style="list-style-type: none"> •Á Gxcnvcg"vj g"ewtgpv'ewtlewnwo "rkuv"eqwtug"o cvgtknu."cpf " u{ mcdk'v"kf gpvkh{ "eqo r qpgpv"cpf "grgo gpw"qh"vcej "eqwtug" vj cv'ecp"dg"lpeqtr qtcvgf "k'vq"pgy "eqwtugu'ht" vj gk"tgrxcpeg" cpf "wughrpguu"/"746"" •Á Vj tqwi j "uwtxg{ u."eqngev"vcej gt "hggf dcm'tgi ctf kpi "vj g" eqpvgpv'cpf "lputwcvqpcn'uv' ng'r tghgtpegu'ht"vj g"eqwtugu."

		uwej "cu'cf qr vki "cr r tqcej gu'hkng"vj g'O qf gtp'Ercuatqqo " Rtqlgev."RDN."gve0/'846""
<p>""</p> <p>""</p> <p>F ki kcn'Rrvhqt " ""</p> <p>""</p>	<p>""</p> <p>""</p> <p>Cfo kpxtcvqp"Vgco ." Vgcej gtu""</p>	<p>•Á K gpxkh{ "y q"vq"vj tgg'r rvhqt u'uwkcdig'hqt"j quvki "vj gug" eqwtugu/"746""</p> <p>•Á Hekrkcvg"r rvhqt "tgxky "r tdeguy j gtg'vgcej gtu"j cxg"vj g" ej cpeg"vq"cuugu"gej "qr vqp."ewo kpcvki "kp"e"hpknxqvki " uci g"vq"i gvgto kpg"vj g'ej qugp"r rvhqt /'846""</p>
<p>""</p> <p>Ko r ngo gpvcvqp"Vko gkpg""</p>	<p>""</p> <p>Cfo kpxtcvqp"Vgco ." Vgcej gtu""</p>	<p>""</p> <p>•Á "F gxgnr "c"uej gf wrg"qwnkpi "vj g"eqwtug"et gcvcvqp"ó'846""</p>
<p>""</p> <p>""</p> <p>""</p> <p>""</p> <p>Eqtug"Eqputwvqp""</p> <p>""</p>	<p>""</p> <p>""</p> <p>Cfo kpxtcvqp"Vgco ." Vgcej gtu""</p> <p>""</p>	<p>•Á K gpxkh{ "c"vgco "qh"vgcej gtu"vq"eqmcdqtcvg"cu"etgcvtu"qh"vj g" eqwtugu0846""</p> <p>•Á Cuuki p"eqwtugu"vq"dg"i gxgnr gf "/"</p> <p>•Á GNC"ó"eqo r ngvf "d{ '847""</p> <p>•Á O cyj "ó"eqo r ngvf "d{ '848""</p> <p>•Á Uekpeg"ó"eqo r ngvf "d{ '849""</p> <p>•Á UekcnUwf kgu"ó"eqo r ngvf "d{ '84: ""</p>
<p>""</p> <p>""</p> <p>""</p> <p>Ko r ngo gpvcvqp"Vtckpi ""</p> <p>""</p>	<p>""</p> <p>""</p> <p>Cfo kpxtcvqp"Vgco ." Vgcej gtu""</p> <p>""</p>	<p>•Á Rtqxf g"vtckpi "uguukpu"ht"hcwm{ "cpf "vchh"qp"vj g"pgy n{ " eqo r ngvf "eqwtugu"ó"cu"vj g{ "ctg"eqo r ngvf "cpf " eqpvkpwqwn{ 0""</p> <p>•Á F gxgnr "kputwvqpknxf gqu"cpf "y tkwgp"i wk gu"ht"vj g" pgy n{ "etgcvgf "eqwtugu"vq"dg"wgf "fvtki "tgi wrt"vtckpi " uguukpu"ht"lpego kpi "hcwm{ "cpf "vchh"o go dgtu"/": 47""</p>
<p>""</p> <p>""</p> <p>Eqtug"Gxcnvcvqp""</p> <p>""</p>	<p>""</p> <p>""</p> <p>Cfo kpxtcvqp"Vgco ." Vgcej gtu""</p> <p>""</p>	<p>•Á Gxcnvcg"uwf gpv"i tcf gu"lp"vj gug"eqwtugu"vq"cuugu"vj g" ghgevxgpguu"qh"uwf gpvngctkpi "cpf "o cuvt { "cvckpo gpv"ó" 847"cpf "eqpvkpwqwn{ ""</p> <p>•Á Ko r ngo gpvtgi wrt"uwtxg{ u"vq"i cyj gt"hgdf dcenlht"wr fcvki " cpf "tgxkupi "eqwtugu"lp"t gur qpug"vq"uwf gpvpggf u/"847"cpf " eqpvkpwqwn{ ""</p>

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40Uej qqrñI qcn'Kpetgcug'uwf gpv'cecf go le'cej lxxgo gpv'lp'qt f gt 'vq'dg'uweeguhwñr ct vñk cpw'lp'c'i mdcñlqelgv' 0''''			
F cwc'Wugf '''	Uwo o ct { 'qh' Cpcñ'uku''	Gzr gev'f 'Qweeqo g'''	NECR'I qcn' Cñi po gpv'''
ECCURR'ueqtgu.'EC" Uej qqrñF cuj dqctf " tguwñu.'NECR''' ''' Ecrñtptk'Uej qqrñ' F cuj dqctf l'UKU" tgr qt w''' '''	Uej qqrñ kf g'ECCURR'ueqtgu'f go qpñt cñkpi 'y g" o ggñkpi 'qt'gzeggf kpi 'lp'GNC'f genkpgf 'lt qo '5; ' " vq'49' 'dgw ggp'4243'cpf '4244'cpf 'y g'lpetgcugf " vq'54' 'lp'42450''Y j kñg'y gt g'y cu'cp'lpetgcug.'y g" uej qqrñku'qxtg'37' 'rgu'y cp'y g'ucvgy kf g" cxgtci g0'''' Vj g'O cvj 'ECCURR'cuuguuo gpv'uj qy u'c'y q/{ gct " uci pcñkp'y kj 'qpn' '38' 'qh'uwf gpw'o ggñkpi 'qt " gzeggf kpi 'y g'ucpf ctf u0Cp'ctgc'qh'eqpegtp'lp'dqy uwlgeu'ku'y g'r gthqto cpeg'qh'uwf gpw'y kj " f kcdkñkñgu.'y kj 'qpn' ". ' 'o ggñkpi 'qt'gzeggf kpi " i tcf g/rgxgnñpqy rñgi g0'' ''' Kp'4244/45.'36' 'qh'ugpñktu'eqo r rñgvf 'c'E VG" r cy y c { 'cpf 'pq'ugpñktu'eqo r rñgvf 'c/i " tgs wñt go gpw0Dqy 'r gtegpñci gu'tgs wñt g" ko r tqxgo gpv'vq'r tgr ctg'uwf gpw'ñt 'y gñt 'ñwwt gu'''	D { '4248/49.'lpetgcug'r gtegpñci g'qh' uwf gpw'o ggñkpi 'qt'gzeggf kpi 'y g" ucpf ctf u'qp'ECCURR''' GNC<'' Uej qqrñ kf g<68' ''' UGF <57' ''' UY F <42' ''' O cvj <'' Uej qqrñ kf g<57' ''' UGF <57' ''' UY F <42' ''' C/I 'Eqo r rñvgtu'6'72' ''' E VG'Eqo r rñvgtu'6'72' '''	Ucwg'Rñkñtñk' '6<' Uwf gpv'Cej lxxgo gpv' 4243'NECR'I qcn'5''' '''

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4C0Eqpñkf gt'y c { u'vq'ko r tqxg'o cvj 'cpf 'GNC'cecf go le'r gthqto cpeg'qp'y g'ECCURR'cuuguuo gpw0'		
Cevkñp'''	Rgt uqp'u'T gur qpñkñg'''	Vcññf'cvg'''
Cpcñ'uku'qh'Uwf gpv'Y tkñkpi " F cwc'''	Ngcf gtuj kr 'Vgco ." Vgcej gt u'''	•Á Hqto 'c'vgo 'vq'eqñgev'cpf 'cpcñ' g'r cuv'ECCURR'y tkñkpi 'cuuguuo gpv' r gthqto cpeg'f cwc'kf gpñkñ' kpi 'ñt gpñ u.'ñt gpi y u.'y gñpñguugu.'cpf 'ctgcu" ñt 'ko r tqxgo gpv'6'3 Ì6'''
RtqhguñkpcñF gñgñr o gpv'	Ngcf gtuj kr 'Vgco ." Vgcej gt u'''	•Á Vgco 'uj ctgf 'ECCURR'y tkñkpi 'cuuguuo gpv'f cwc'vq'f gñto kpg'y g'dguv' cr r tqcej 'qh'ñewu'ñt 'y g'lpñt ko 'cuuguuo gpv'y tkñkpi 'cevñkñkñu0' Nguuqpñ'cpf 'cuuguuo gpw'j cxg'c'egpñcññewu'y cv'ku'lpñqto gf 'd { 'ñkñg/ ur gekñe'f cwc'/'Ur tkpi '4246''' •Á Etgcvg'c' { gctñ' 'ecñpñ ct 'qh'Rtqhguñkpcñ'Ngctpñkpi 'Eqo o wñkñkñu' *RNEu+'y cv'ctg'f gf kcvñf 'vq'tgñkñy kpi 'y tkñkpi 'rguñqpñ'cpf 'uwf gpv'

		eqpvkpwqwanf ""
"" "" URGF "" ""	"" "" URGF "Ecug"O cpci gt." Vgcej gtu."Rctcgf wecvqtu""	<ul style="list-style-type: none"> •Á URGF "Ecug"O cpci gt'y km'gpwut g"KGR"i qenu'ctg'crki pgf "vq"GNC"ucv'g" uwpf ctf u'cpf "eqpvkpwg"vq"o qpkkq "uwf gpv'r tqi tguu"5"ko gu"e"{} gct "" •Á Eqpvkpwg"vq"qhgt "ur gekn'gf wecvkqp"uwr r qt v'ugt xlegu"v wtkpi "GNC" f kt gev'kpux wecvkqp "" •Á Vy q"o qpj u'r tkqt. "r tqxkf g"cf f kkkpcn'qr r qt wvkkgu'hqt "uwf gpw"vq" " r tceveg"pcxki cvpi "j g"cuuguu gpv""

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Cevkqp ""	Rgt uqp *u+ "T gur qpukdg ""	Vcumf cvg ""
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2024-2025 Membership Renewal Proposal

Prepared for:

Long Valley Charter School

Coverage Effective:

July 01, 2024 at 12:01 AM - July 01, 2025 at 12:00 AM

California Charter Schools Joint Powers Authority

P.O. Box 969, Weimar, CA 95736

Phone: 888.901.0004

www.chartersafe.org

Issued: May 23, 2024 at 12:16 pm

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

Dear Sherri,

CharterSAFE is pleased to present your membership renewal for the 2024-2025 year. Your membership includes the following:



For a more detailed listing of our member services, please contact Egan Yu at eyu@chartersafe.org.

All of CharterSAFE's coverage placements are with insurance companies that have a financial rating with A.M. Best of A- (Excellent), financial size category VII (\$50M policyholder surplus minimum) or higher or are placed with a California joint powers authority in good standing.

REQUIRED SIGNATURES:

To bind coverage, you must login to the CharterSAFE web portal to complete and sign the Member Renewal Acceptance.

1. Login to the CharterSAFE website at www.CharterSAFE.org using the Policyholder Account (the same one you used to complete the renewal application)
2. Hover over the Member Portal tab at the top of the page and click on "Member Contribution Form"
3. Checkmark one payment option and electronically sign the "Member Contribution Summary"

We look forward to working with you in the 2024-2025 year!

Thank you,

The CharterSAFE Team

CharterSAFE • Protecting Schools. Promoting Safety. Customizing Insurance.

MEMBER CONTRIBUTION SUMMARY

Long Valley Charter School

Coverage Effective: July 01, 2024 at 12:01 AM - July 01, 2025 at 12:00 AM

Your CharterSAFE Insurance Program includes the following coverages:

Liability & Property Package Member Contribution

\$112,856.00

Core Liability Program

- Directors & Officers Liability
- Employment Practices Liability
- Fiduciary Liability
- General Liability
- Employee Benefits Liability
- Educator's Legal Liability
- Childhood Sexual Assault Liability
- Law Enforcement Liability
- Automobile Liability & Physical Damage

Crime

Property

Student & Volunteer Accident

Additional Program Coverages

- Pollution Liability and First Party Remediation
- Terrorism Liability and Property
- Cyber Liability
- Deadly Weapons Protection

Workers' Compensation & Employer's Liability Member Contribution

\$40,237.00

Total Member Contribution

\$153,093.00

Member can choose one of two payment options when accepting the proposal online

Payment in Full - \$153,093.00 Installment Plan

- Deposit (25%) - Due Now - \$38,273.00
- 9 Monthly Installments - \$12,758.00

Refer to the CharterSAFE Invoice for details and instructions on payment by ACH Debits

Invoices shall become delinquent thirty (30) calendar days from installment due date. **CharterSAFE membership, including insurance coverage, is subject to cancellation for any invoice over sixty (60) days past due.**

Proposal Acceptance: Go to www.chartersafe.org and sign on to complete the Member Renewal acceptance.

1. Login to the CharterSAFE website at www.CharterSAFE.org using the Policyholder Account (the same one you used to complete the renewal application)
2. Hover over the Member Portal tab at the top of the page and click on "Member Contribution Form"
3. Checkmark one payment option and electronically sign the "Member Contribution Summary"

By signing online, I, representing the Named Member in this proposal, acknowledge that I have read the complete proposal and agree to the terms outlined within.

DISCLOSURE: This proposal is an outline of the coverages proposed by California Charter Schools Joint Powers Authority (CCSJPA) based on the information provided by the Named Member. It does not include all of the terms, coverages, exclusions, limitation and conditions of the actual contracts. The policies themselves must be read for those details. Policy forms for your reference will be made available upon request to CCSJPA. As set forth in this document, CCSJPA DBA CharterSAFE shall be referred to as CharterSAFE.

EXPOSURES & LOCATIONS

Mailing Address

P.O. Box 7
Doyle, CA 96109

Member contributions are calculated based on the exposures listed below, which represent the total sum of all scheduled locations.

Student Count	455
Employee Count	67
Annual Estimated Payroll	\$3,575,000.00
Total Insured Value	\$9,539,730.00
Building Value (owned or required to insure)	\$8,377,300.00
Tenant Improvements	\$0.00
Portable Value	\$750,000.00
Content Value	\$333,875.00
Electronic Data Processing (EDP) Value	\$78,550.00
Number of Portables	5

Scheduled Locations and Breakdown of Exposures

Location ID: 1568	
Long Valley Charter School: 436-965 Susan Drive	
Doyle, CA, 96109	
Leased/Owned: Owned	
Students:	220
Employees:	35
Payroll:	2,100,000.00
Total TIV:	3,789,725.00
Building Value:	2,904,800.00
Tenant Improvements:	0.00
Portable Value:	750,000.00
Content Value:	107,625.00
EDP Value:	27,300.00
# of Portables:	5

Location ID: 22014	
Portola Resource Center: 217 East Sierra Street	
Portola, CA, 96122	
Leased/Owned: Owned	
Students:	0
Employees:	2
Payroll:	75,000.00
Total TIV:	183,750.00
Building Value:	157,500.00
Tenant Improvements:	0.00
Portable Value:	0.00
Content Value:	13,125.00
EDP Value:	13,125.00
# of Portables:	0

Location ID: 14192	
Portola Resource Center: 257 East Sierra St. Suite A,B,C,D	
Portola, CA, 96122	
Leased/Owned: Leased	
Students:	75
Employees:	10
Payroll:	500,000.00
Total TIV:	341,250.00
Building Value:	315,000.00
Tenant Improvements:	0.00
Portable Value:	0.00
Content Value:	13,125.00
EDP Value:	13,125.00
# of Portables:	0

Location ID: 18142	
Thompson Peak Charter: 995 Paiute Ln.	
Susanville, CA, 96130-4327	
Leased/Owned: Owned	
Students:	160
Employees:	20
Payroll:	900,000.00
Total TIV:	5,225,000.00
Building Value:	5,000,000.00
Tenant Improvements:	0.00
Portable Value:	0.00
Content Value:	200,000.00
EDP Value:	25,000.00
# of Portables:	0

Vehicles

Vehicle Type	Make	Model	Year	VIN
Bus	BlueBird	All American	2005	1BABNBKA85F227544
Bus	IC Corporation	3000	2021	4DRBUC8N4MB315971
SUV	Subaru	Ascent	2020	4S4WMACD3L3446886
Truck	Ram	PK	2019	1c6rr7gg9ks683047
Van	Dodge	Grand Caravan	2015	2C4RDGBG1FR749791
Van	Dodge	Grand Caravan	2015	2C4RDGBG7FR737807
Van	Dodge Caravan	Van	2016	2C4RDGB4GR152717
Van	Honda	Pilot	2014	5FNYP4H52EB029971

CORE LIABILITY PROGRAM

Core Liability Program Coverage Limits: **\$55,000,000** Per Member Aggregate

Directors & Officers, Employment Practices, and Fiduciary Liability

Directors & Officers Liability Retroactive Date: **07/01/2011**
Employment Practices Liability Retroactive Date: **07/01/2011**
Fiduciary Liability Retroactive Date: **07/01/2012**

Coverages	Limits	Deductibles
Directors & Officers and Company Liability	\$5,000,000 per claim and member aggregate	\$15,000.00 per claim
Employment Practices Liability	\$5,000,000 per claim and member aggregate	\$15,000.00 per claim
Fiduciary Liability	\$1,000,000 per claim and member aggregate	\$0

Reporting: Claims must be reported to CharterSAFE as soon as you are made aware of a claim and **not to exceed sixty (60) days after policy expiration**. Coverage is provided on a claims-made basis.

General Liability

Coverages	Limits	Deductibles
Bodily Injury and Property Damage	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence for bodily injury arising out of participation in a school sponsored <i>High-Risk Activity</i> *
Premises Medical Payment	\$10,000 per person \$50,000 per occurrence	\$0
Products and Completed Operations	\$5,000,000 per occurrence and member aggregate	\$0
Fire Legal/Damage to Premises Rented Sublimit	\$1,000,000 per occurrence	\$0
*A list of <i>High-Risk Activities</i> is available at www.chartersafe.org or you may contact Egan Yu at eyu@chartersafe.org / (310) 984-6611.		

Employee Benefits Liability

Coverages	Limits	Deductibles
Employee Benefits Liability	\$5,000,000 per occurrence and member aggregate	\$0

Educator's Legal Liability

Coverages	Limits	Deductibles
Educator's Legal Liability	\$5,000,000 per occurrence and member aggregate	\$2,500 per occurrence
Special Education Program Legal Expense Coverage - Reimbursement Sublimit	\$50,000 per occurrence/ aggregate reimbursement sublimit \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$7,500 per occurrence

Childhood Sexual Assault Liability

Childhood Sexual Assault Liability Retroactive Date:

07/01/2021

Coverages	Limits	Deductibles
Childhood Sexual Assault Liability	\$5,000,000 per claim and member aggregate	\$0 if school completes training mandate* \$100,000 if school does not complete training mandate*
Reporting:	Claims must be reported immediately to CharterSAFE and to not exceed sixty (60) days after policy expiration. Coverage is provided on a claims-made basis.	
*Training Mandate Childhood Sexual Assault Prevention Training by CharterSAFE is available under the CharterSAFE Learning Center and is REQUIRED to be completed by 90% or more of staff no later than September 30th . If coverage begins after July 1, the training must be completed no later than ninety (90) days from when coverage begins. New employees are required to complete the training within six (6) weeks of employment.		

Law Enforcement Activities Liability

Coverages	Limits	Deductibles
Law Enforcement Activities Liability	\$5,000,000 per occurrence and member aggregate	\$0

Automobile

Coverages	Limits	Deductibles
Auto Liability, including autos scheduled with CharterSAFE, non-owned autos, and hired autos	\$5,000,000 per occurrence and member aggregate	\$0
Auto Physical Damage*	\$2,000,000 per occurrence and member aggregate	\$500 per occurrence for Hired Auto Physical Damage
*Auto Physical Damage described herein for hired automobiles is secondary to any/all rental coverage offered by the rental company(ies). CharterSAFE strongly advises our members to purchase auto physical damage when renting vehicles.		

Excess Liability - SELF

Coverage Provided by:	Schools Excess Liability Fund (SELF)
Coverage:	Excess Liability with separate Memorandum of Coverage with separate terms, conditions, and exclusions.
Limits:	\$50,000,000 per occurrence/ claim and member aggregate as outlined by the SELF Memorandum of Coverage. This coverage is excess of the \$5M limits above to total a limit of \$55M.

CharterSAFE is a single member of SELF, a not-for-profit scholastic JPA in California, for excess liability coverage. Please note that SELF is a separate entity from CharterSAFE and carries a separate Memorandum of Coverage with different terms, conditions, and exclusions. You can access SELF JPA's information at www.selfjpa.org.

Employment Practices Liability coverage within the SELF layer includes ONLY these three types: wrongful termination, discrimination, and/or sexual harassment.

CRIME

Coverages	Limits	Deductibles
Money and Securities Forgery or Alteration Employee Dishonesty Computer and Funds Transfer Fraud	\$1,000,000 per occurrence and member aggregate	\$2,500 per occurrence

PROPERTY

Perils Include:

Direct Physical Loss subject to all the terms, conditions, and exclusions established in the applicable policy(ies)

Valuation:

Replacement Cost as scheduled with CharterSAFE, see "Exposures & Locations" section

Coverages	Limits	Deductibles
Property	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence and aggregate. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence for all other covered perils Causes of Loss: 1. Water Damage: \$2,500 per occurrence 2. Wildfire: \$10,000 per occurrence
Boiler & Machinery / Equipment Breakdown	As scheduled with CharterSAFE subject to the maximum limit of \$100,000,000 per occurrence and aggregate. See "Exposures & Locations" section for scheduled limits.	\$1,000 per occurrence
Business Interruption	\$10,000,000 per occurrence	\$1,000 per occurrence
Extra Expense	\$10,000,000 per occurrence	\$1,000 per occurrence

PLEASE NOTE:

Renovation and construction projects valued over \$200,000 in hard and soft costs are not covered unless specifically endorsed onto the policy. If you have a renovation/construction project valued over \$200,000 in hard and soft costs, please contact your CharterSAFE Representative: Egan Yu at eyu@chartersafe.org. CharterSAFE is able to endorse builder's risk coverage for renovation projects up to \$10,000,000 onto your policy. Additional member contribution would apply.

If you are interested in a separate policy for flood and/or earthquake coverage, please contact Kiki Goldsmith (kiki_goldsmith@ajg.com/ 949-349-9842).

STUDENT AND VOLUNTEER ACCIDENT

Coverages	Limits	Deductibles
Student Accident	\$50,000 per injury/accident 104 Week benefit period	\$2,500 per injury/accident for <i>High-Risk Activities</i> *
Volunteer Accident	\$25,000 per injury/accident 104 Week benefit period	\$2,500 per injury/accident for <i>High-Risk Activities</i> *
*A list of <i>High-Risk Activities</i> is available at www.chartersafe.org or you may contact Egan Yu at eyu@chartersafe.org / (310) 984-6611.		

Terms & Conditions:

- Coverage is provided on an excess basis but would become primary should the student or volunteer not have health insurance.
- Claim submission deadline: Ninety (90) days after the date of incident.

Optional Catastrophic Student Accident Coverage:

If interested in obtaining higher limits with or without sports included, please contact:

Gallagher

18201 Von Karman Avenue, Suite #200
Irvine, CA 92612

Kiki Goldsmith

Client Service Executive

kiki_goldsmith@ajg.com

949-349-9842

ADDITIONAL PROGRAM COVERAGES

Pollution Liability and First Party Remediation

Coverages	Limits	Deductibles
Pollution Liability and First Party Remediation	\$1,000,000 per pollution condition or indoor environmental condition and aggregate \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	\$10,000 per pollution condition

Reporting:

Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.

Coverage is provided on a claims-made basis.

Terrorism Liability

Coverages	Limits	Deductibles
Terrorism Liability	\$5,000,000 per occurrence and CharterSAFE Members' Combined Annual Aggregate	\$0

Reporting:

Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.

Coverage is provided on a claims-made basis.

Terrorism Property

Coverages	Limits	Deductibles
Terrorism Property	As scheduled with CharterSAFE subject to the maximum limit of \$20,000,000 per occurrence See "Exposures & Locations" section for schedule limits	\$1,000 per occurrence

Cyber Liability

Coverages	Limits	Deductibles
Cyber Liability	\$1,000,000 per claim \$5,000,000 CharterSAFE Members' Combined Annual Aggregate	*Varies Based on Levels Noted Below
Ransomware Sublimits (inclusive with Cyber Liability Coverages)	<p>Qualification Level 1 \$1,000,000 ransom payment sublimit* \$1,000,000 ransomware limit</p> <p>Qualification Level 2 \$500,000 ransom payment sublimit* \$1,000,000 ransomware limit</p> <p>Qualification Level 3 \$50,000 ransom payment sublimit* \$250,000 ransomware limit</p>	<p>Level 1 \$10,000 per claim</p> <p>Level 2 \$25,000 per claim</p> <p>Level 3 \$50,000 per claim</p>

Reporting:

Claim must be reported to CharterSAFE within sixty (60) days after policy expiration.

Coverage is provided on a claims-made basis.

*Requirement for Coverage to be in effect:

Qualification Level 1 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud or offline using separate credentials; (3) implemented an EDR tool or MDR service.

Qualification Level 2 - submitted cyber application and have implemented (1) MFA for all remote systems access by faculty, staff, and contractors; (2) backup data is stored in a cloud or offline using separate credentials.

Qualification Level 3 - Members who did not submit a cyber application and/or do not meet the security requirements.

Deadly Weapons Protection

Coverages	Limits	Deductibles
Deadly Weapons Protection	\$500,000 per occurrence of a Deadly Weapon Event \$2,500,000 CharterSAFE Members' Combined Annual Aggregate	\$0

WORKERS' COMPENSATION & EMPLOYER'S LIABILITY

Coverages	Limits	Deductibles
Workers' Compensation	Statutory	\$0
Employer's Liability	\$5,000,000 per Accident \$5,000,000 by Disease per Employee \$5,000,000 by Disease Policy Limit	\$0

Auditable:

The estimated payroll figure will be audited at the end of each coverage period. CharterSAFE will request copies of the 941 Federal Quarterly Reporting Forms on a quarterly basis to verify the payroll figure. If the estimated payroll figure has been overestimated, a refund will be issued. If the estimated payroll figure has been underestimated, an invoice for the additional amount due will be issued.



Proposal of Insurance

Long Valley Charter School

P.O. Box 7

Doyle, CA 96109

Presentation Date: July 01, 2024

Effective Date: July 01, 2024

John Chino

Area Senior Vice President

Arthur J Gallagher Risk Management Services, LLC

18201 Von Karman Ave Suite 200

Irvine CA 92612

(949) 349 9827

John.Chino@ajg.com

AJG License Nos. IL 100292093 / CA 0D69293



Gallagher

Insurance | Risk Management | Consulting

Long Valley Charter School

Proposal Summary

We appreciate the opportunity to quote your business insurance. This proposal is a summary of policy terms and conditions.

- We have been able to achieve renewal goals by negotiating your renewal with the incumbent carrier.

This proposal provides coverage highlights along with the attached carrier quotations for the following coverages:

- Workers' Compensation

It is recommended that you consider purchasing coverage for the following, which are not included in your insurance program:

- Cyber Liability

We are not aware of any changes in your exposures to loss, nor are we aware of any changes in your business operations that would necessitate additional coverage options. Please notify us immediately if you are planning any new business operations.

The values and schedules are per the expiring policy or the information you have previously provided. It is your responsibility to notify us of all necessary changes to your schedules

Information contained in this proposal is intended to provide a brief overview of coverages. It should be used for reference purposes only. It is not intended to provide a full list of policy exclusions, limitations, and conditions. The provided quotes should be reviewed for further details. Coverage afforded to you is subject to all terms, conditions, and exclusions of the bound and issued policies.

To Bind Coverage:

Please refer to the attachment document titled, "***Client Authorization to Bind Coverage***":

- Note any changes you desire to be made
- Place a check mark next to the coverage(s) you wish to accept
- Date and Sign
- Return prior to the effective date of coverage

Thank you for allowing Gallagher to service your insurance needs. We appreciate your business and look forward to working with you in the coming year. Please contact me if you have any questions.

Sincerely,

Karli Daniels

Karli Daniels
Client Service Associate



Long Valley Charter School

Premium Summary

The estimated program cost for the options are outlined in the following table:

Line of Coverage		Expiring	Renewal Option
		Safety National Casualty Corporation	Safety National Casualty Corporation
Workers' Compensation	Premium	\$538.00	\$465.00
	Estimated Cost*	\$579.00	\$499.00
	Change (\$)		-\$80.00
	Change (%)		-13.8%
Total Cost		\$579.00	\$499.00

*Estimated Cost includes all taxes, fees, surcharges and TRIA premium (if applicable)

Premiums are due and payable as billed and may be financed, subject to acceptance by an approved finance company. Following acceptance, completion (and signature) of a premium finance agreement with the specified down payment is required. Note: Unless prohibited by law, Gallagher may earn compensation for this optional value-added service.

Gallagher is responsible for the placement of the following lines of coverage: Workers' Compensation.

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

Named Insured

Named Insured	Workers' Compensation
Long Valley Charter School	X

Note: Any entity not named in this proposal may not be an insured entity. This may include affiliates, subsidiaries, LLCs, partnerships, and joint ventures.

Long Valley Charter School

Market Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

Line Of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response *	Admitted ***
Workers' Compensation	Safety National Casualty Corporation (A++ XV)	Recommended Quote	Admitted

*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

**Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings>.

***If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Long Valley Charter School

Coverage Highlights

Workers' Compensation	Recommended Quote
Policy Term	07/01/2024 – 07/01/2025
Carrier Information	Safety National Casualty Corporation
Payment Plan	Annual Payment
Payment Method	Agency Bill
Premium & Exposures	
Workers' Compensation Premium	\$465.00
Terrorism – TRIA (Included)	\$5.00
ORWCA Surcharge	\$34.00
Estimated Cost	\$499.00
Exposure	\$57,947.00 – Total Payroll
Auditable / Frequency	Annually
Minimum Type	Minimum Premium
Minimum Amount	\$267.00
Core Workers Compensation Coverages	
Employer Liability Limits	
• Bodily Injury by Accident - Each Accident	\$1,000,000
• Bodily Injury by Disease - Per Employee	\$1,000,000
• Bodily Injury by Disease - Policy Limit	\$1,000,000
Estimated Annual Payroll (Total)	\$57,947.00
Deductible (If Any)	None
Other States Insurance Covered Under Item 3 C - Broad Form All States Except Monopolistic (ND, OH, WA, WY)	Other states coverage is being provided
Endorsements including but not limited to:	
Endorsements including but not limited to:	
Significant policy endorsements include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Exclusions including but not limited to:	
Significant policy exclusions include, but are not limited to, those listed on the attached quote/policy form/endorsements.	
Other Significant Terms and Conditions / Restrictions	
Catastrophe-Other Than Terrorism \$9.00	

- This proposal of insurance features insurance policies, which contain cancellation provisions to refund premium other than on a pro-rata basis for such occurrences including but not limited to non-payment of premium (short rate penalty provisions). At your request, we can detail the terms of such cancellation provisions.



CLINICAL EXPERIENCE AGREEMENT

This Clinical Experience Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (University or WGU), and Long Valley Charters (District), and is effective as of the date of District's signature below (Effective Date).

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU). University Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP) and the Association for Advancing Quality in Educator Preparation (AAQEP). University represents that each teacher/principal Candidate assigned to District for Student Teaching/Practicum is validly enrolled in an approved University educator preparation program and meets District's background requirements.

A. Definitions. For the purposes of this Agreement, capitalized terms* will have the following meanings:

- 1.Á Candidate refers to a student enrolled in a University program leading to an education degree.
- 2.Á Mentor Teacher refers to a District employee who is the contracted teacher in the classroom to which the Candidate is assigned.
- 3.Á Clinical Supervisor refers to a qualified individual who will supervise and complete observations and evaluations.
- 4.Á Advanced Programs refers to University programs that are designed for licensed teachers to earn an endorsement or certification.
- 5.Á Preclinical Experience refers to the active participation by a Candidate in a wide range of in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching.
- 6.Á Student Teaching refers to the active participation by a teacher Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and/or Clinical Supervisor.
- 7.Á Practicum refers to the University Clinical Experience requirements for licensed teachers in an advanced endorsement program. Practicum length can range from 10 days to 12 months, depending on program and state requirements.
- 8.Á Clinical Experience refers collectively to the Preclinical Experience and Student Teaching and/or Practicum.

*References to "District" shall include the school.

B. Mutual Expectations. A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers/principals, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. The school administrator and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

C. Mutually Beneficial Activities. The parties agree to participate, to the extent feasible, in the activities outlined below:

- 1.Á When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
- 2.Á Provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
 - Á As possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
- 3.Á University and District staff will co-select Mentor Teachers and Clinical Supervisors based on University requirements.

- 4.Á District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
 - 5.Á University may invite District staff to participate in a focus group to:
 - Á provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors; criteria for selection of Mentor Teachers and Clinical Supervisors; and curriculum development;
 - Á review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
 - Á review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to student outcomes and Candidate performance.
- D. Recordings.** District recognizes that University requires its Candidates to video record in the classroom for evaluation purposes and agrees to permit video recording consistent with the conditions set forth in **Exhibit A** (Video Recordings).
- E. Mentor Teacher Standards.** District, with the input of University, will provide the teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:
- 1.Á Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
 - 2.Á Has: (i) a minimum of three (3) years of content area teaching experience (five (5) years preferred), with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) strong evaluations.
 - 3.Á Evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.
 - 4.Á Successfully and with positive impact mentored student teachers, colleagues, and/or other adults.
 - 5.Á Competently uses technology for communicating via email and completing online evaluation forms.
 - 6.Á Will demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:

○ All individuals can learn	○ Communication
○ Belonging	○ Integrity
○ Empathy	○ Professionalism
○ Growth Mindset	○ Intellectual courage
 - 7.Á Complete University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
 - 8.Á *For California Districts Only:* As required by the California Commission on Teacher Credentialing (CTC) Program Sponsor Alert (PSA) 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
- F. Clinical Supervisor Standards.** A University Clinical Supervisor provides guidance, support, on-site assistance, assessment and feedback to a teacher Candidate throughout the Clinical Experience. To act in this role, a Clinical Supervisor must have:
- 1.Á A minimum of three (3) years teaching experience in K-12.
 - 2.Á A master's degree in education or related field.
 - 3.Á A current teaching license in the content area of supervision.
 - 4.Á Experience teaching in the content area of supervision.
 - 5.Á Ability to successfully complete a background clearance, if requested.
 - 6.Á District and principal approval (if a District employee).

7.Á Ability to consistently demonstrate and model the professional dispositions and ethics expected of teacher Candidates and University faculty and staff, as follows:

- All individuals can learn
- Belonging
- Empathy
- Growth Mindset
- Communication
- Integrity
- Professionalism
- Intellectual courage

G. University Responsibilities. University will:

- 1.Á Select qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
- 2.Á Provide Mentor Teacher with compensation for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required Mentor Teacher training.
- 3.Á Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
- 4.Á Require Candidates to have a fully cleared background check acceptable to District prior to participating in Clinical Experience activities.
- 5.Á Where required by state regulation or District policy, ensure Candidates have a current tuberculosis (TB) risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
- 6.Á Provide opportunities for feedback regarding improvement of University Candidate preparation.
- 7.Á Provide professional development training to Mentor Teachers regarding University processes and procedures.
- 8.Á Maintain an online site for support, resources, and training for Mentor Teachers.
- 9.Á Facilitate a cohort seminar in which teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.
- 10.Á Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

H. District Responsibilities. District, or school administrator, will:

- 1.Á Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Field Placement Team.
- 2.Á Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
- 3.Á Where applicable and where a Teacher Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Student Teaching.
- 4.Á University utilizes video recordings for both observations and teacher performance assessments. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs. (See **Exhibit A** for details regarding video recordings.)
- 5.Á Notify University about any changes to District policies (e.g., COVID and other healthcare policies).
- 6.Á Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
- 7.Á Through the involvement of the Mentor Teacher and/or school administrator, participate with the Clinical Supervisor and teacher Candidates in two evaluations: one mid-way through Student Teaching, and a final evaluation at the end of Student Teaching. University shall be responsible for the format of evaluations.
 - Á See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership, English Language Learning, and Master of Special Education.

- 8.Á Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
- 9.Á Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
- 10.Á Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
- 11.Á Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
- 12.Á Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
- 13.Á Adhere to any then-applicable state requirements related to training/professional development.
- 14.Á *For California Districts Only:* Require Cooperating Teachers to complete and document training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to the program curriculum, and eight (8) hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices (as required by the CTC).

I. Advanced Programs Practicum. The following additional requirements apply to Advanced Programs Practicum:

- 1.Á Candidates are licensed teachers who are in most cases completing the Practicum in their own classroom using a qualified individual within their school as a Clinical Supervisor who meets the applicable qualifications and requirements.
- 2.Á Each Candidate will:
 - Á have a relationship with the school and arrange placement by obtaining District approval.
 - Á secure his/her own Clinical Supervisor, subject to approval of University's Field Experience team to ensure the Clinical Supervisor meets program requirements.
 - Á provide a valid background clearance, liability insurance, and teaching license.
 - Á comply with any other applicable District requirements.
- 3.Á Evaluations of Candidates are as follows:
 - Á Educational Leadership - 4 total (2 evaluations during the first Practicum course, and 2 during the second Practicum course)
 - Á English Language Learning - 3 total (2 observations and 1 final evaluation)

J. Confidentiality & Education Records

- 1.Á District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
- 2.Á University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

K. Additional Terms

- 1.Á Term. This Agreement shall commence on the Effective Date and shall continue for three (3) years from the Effective Date, or until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
- 2.Á Points of Contact. Each party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.

3. Right to Accept or Terminate a Placement. District may refuse to accept for placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University in writing and state the reasons for such decision.
4. Insurance.
- o University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers' compensation insurance as required by law.
 - o Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties. Neither party will have the authority to, and will not, act as agent for or on behalf of the other party or represent or bind the other party in any manner. No Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both parties.

The parties have executed this Agreement as of the Effective Date.

UNIVERSITY

DISTRICT

By: Jennifer K. Doshier

By: _____

Title: Director, Field Experience, School of Education

Title: _____

Date: _____

Point of Contact:"

Field Experience Outreach

Email: tc_outreach@wgu.edu

"

Point of Contact:

Email:

Phone:

For notice purposes:

Attn: General Counsel

Western Governors University

4001 South 700 East, Suite 700

Salt Lake City, UT 84107-2533

Email: legal@wgu.edu

For notice purposes:

Email:

Exhibit A

Video Recording

1. Á Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of video recordings of themselves teaching in the classroom and of real artifacts (such as lesson plans, video, and student work samples). Recordings provide an avenue to evaluate performance and determine competency.
2. Á Clinical observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Á Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

Teacher Candidate Guidelines for Video Recordings

- Á Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- Á To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- Á You must follow appropriate protocol to submit recordings to University.
- Á You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- Á You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- Á You must destroy all video recordings once the evaluation is complete.

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LONG VALLEY CHARTER SCHOOL
Executive Director's Report
June 2024

ENROLLMENT

School	Enrollment		
	Prior Month 5/8/24	Current 6/14/24	Growth/(Loss)
Long Valley School	262	262	0
Thompson Peak Charter	161	161	0
Total	423	423	0

ANTICIPATED ENROLLEMNT FOR THE START OF THE 2024-25 SCHOOL YEAR

Long Valley School	255
Thompson Peak Charter	175
Total	430

OPEN STAFF POSITIONS

Part-time paraeducator for Portola
Full-time mental health/wellness therapist for Portola/Doyle & TPC
Full-time paraeducator for Susanville (for 24-25)
Full-time Work Based Learning Coordinator for Agriculture
Full-time Food Services Aide
Full-time Teacher (Substitute and Electives) for Doyle
Full-time Teacher for Portola
Full-time Special Education Teacher for TPC

CONSTRUCTION

The culvert pipe collapsed as paving work was proceeding. I've authorized the addition of new pipe to be purchased and installed after the work was stopped on 6/20/24. I joined Nick Trover and Andrew from Modern Construction on their pre-punch walk through. There were small repairs and remaining tasks noted

DISCARDS APPROVED

Discards for 495 Chromebooks have been approved. These were predominantly donated units received from the State of California in 2020 and 2021 during COVID and have exceeded the expiration dates that LVCS defined as useful life. The units will be wiped of all data and sent to recycling. A detailed list of serial numbers of the units are available upon request.

Long Valley Charter
Income Statement
As of Apr FY2024

[illegible]

Long Valley Charter
 Income Statement
 As of Apr FY2024

KEY ASSUMPTIONS

Enrollment Summary

S€H
 I €
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 Total Enrolled

ADA %

S€H
 I €
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 J€G
 Average ADA %

ADA

S€H
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 Total ADA

Actual			YTD	Budget			
Feb	Mar	Apr	Actual YTD	Approved Budget v1	Current Forecast	Current Forecast Remaining	% Current Forecast Spent
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Long Valley Charter Income Statement As of Apr FY2024

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Long Valley Charter Income Statement As of Apr FY2024

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Income Statement

As of Apr FY2024

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SUBTOTAL - Services & Other Operating Exp.

**Long Valley Charter
Monthly Cash Forecast
As of Apr FY2024**

[illegible]

Long Valley Charter

Balance Sheet

As of Apr FY2024

	Jun FY23			Apr FY24		
	Long Valley Charter	Thompson Peak Charter	Total	Long Valley Charter	Thompson Peak Charter	Total
ASSETS						
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TOTAL ASSETS	7,560,598	2,098,870	9,659,468	8,344,711	1,265,531	9,610,241
LIABILITIES & EQUITY						
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TOTAL LIABILITIES & EQUITY	7,560,598	2,098,870	9,659,468	8,344,711	1,265,531	9,610,241

Thompson Peak Charter Income Statement As of Apr FY2024

[illegible]

Thompson Peak Charter Income Statement As of Apr FY2024

Actual			YTD	Budget		
Feb	Mar	Apr	Actual YTD	Approved Budget v1	Current Forecast	Current Forecast Remaining % Current Forecast Spent
KEY ASSUMPTIONS						
Enrollment Summary						
S	H			100	100	
I	E			100	100	
I	E			100	100	
J	E	G		100	100	
Total Enrolled				167	167	
ADA %						
S	H			100	100	
I	E			100	100	
I	E			100	100	
J	E	G		100	100	
Average ADA %				96.0%	92.0%	
ADA						
S	H			100	100	
I	E			100	100	
I	E			100	100	
J	E	G		100	100	
Total ADA				160.32	153.70	

Thompson Peak Charter Income Statement As of Apr FY2024

[illegible]

Thompson Peak Charter Income Statement As of Apr FY2024

[illegible]

Thompson Peak Charter
Income Statement
As of Apr FY2024

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SUBTOTAL - Services & Other Operating Exp.

Capital Outlay & Depreciation

í í JEE O^] ^!a^a^}

SUBTOTAL - Capital Outlay & Depreciation

Other Outflows

í í H S{ }•A^!{ A^a^o^A^c^!^•c

í í JJJ W! a^a^! [!a^a^A^c^ ^}•^•

SUBTOTAL - Other Outflows

TOTAL EXPENSES

Actual			YTD	Budget			
Feb	Mar	Apr	Actual YTD	Approved Budget v1	Current Forecast	Current Forecast Remaining	% Current Forecast Spent
69,032	35,186	21,954	372,920	344,412	414,073	41,154	90%
-	-	-	-	13,000	13,000	13,000	0%
8,088	11,516	1,952	70,312	29,385	32,000	(38,312)	220%
311,777	293,552	275,491	2,549,144	2,451,090	2,662,151	113,007	96%

**Thompson Peak Charter
Monthly Cash Forecast
As of Apr FY2024**

	2023-24													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul OBC අප්	Aug OBC අප්	Sep OBC අප්	Oct OBC අප්	Nov OBC අප්	Dec OBC අප්	Jan OBC අප්	Feb OBC අප්	Mar OBC අප්	Apr OBC අප්	May Q / 18෨ c	Jun Q / 18෨ c			
Beginning Cash	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
REVENUE															
සමස්ත ආදායම	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
UoA/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
UoA/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
වැටුප්/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
TOTAL REVENUE	74,487	136,896	141,207	166,885	139,465	203,112	186,371	266,799	203,823	193,540	384,383	496,505	2,704,105	110,630	
EXPENSES															
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
TOTAL EXPENSES	103,555	292,809	346,773	236,212	281,479	299,904	107,592	311,777	293,552	275,491	55,333	57,769	2,662,246	-	
Operating Cash Inflow (Outflow)	(29,068)	(155,913)	(205,565)	(69,327)	(142,014)	(96,792)	78,779	(44,978)	(89,729)	(81,951)	329,050	438,736	41,859	110,630	
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,543	1,096,028	972,479	1,032,847	987,561	710,731	917,793	1,144,875			
ආදායම/වැටුප්/වැටුප්	1,617,537	1,541,759	1,387,804	1,211,782	1,231,										

As of Apr FY2024

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- Á 7 Students attended graduation and we had over 100 people attend. We used the Station Church in Portola and it was a wonderful event.
- Á Our end of year BBQ went off without a hitch. We had a great turn out as well!!! Mr. Morgan only lost a little hair on his hand.
- Á Next year we will assign a photographer, to ensure we get more pictures to share!



"



★ LONG VALLEY ★

● School-Doyle ●



* On May 14th our 3rd graders learned how to rope a steer at 3rd Grade Day. They had a blast!!!

3rd Grade Day



* May 16th was an exciting day full of skill and concentration as our Chess Club competed in the Chess Tournament.



Chess
Tournament
Assembly/BBQ

* May 31st was the annual Awards Assembly/BBQ. We had a great turnout from our students' families, friends, and the community!



* Mrs. Coopers' TK/K students also enjoyed promoting to the next grade level during the assembly. We all had a fantastic time!



* LONG VALLEY *

● School-Doyle ●



The Class of 2024

* May 31st was full of excitement for the graduating Class of 2024! We wish them success on their future endeavors!



8th Grade Promotion

* On June 4, 2024 our 8th grade students promoted to the 9th grade. Farewell, 8th grade. Hello, high school! We're so proud of you.

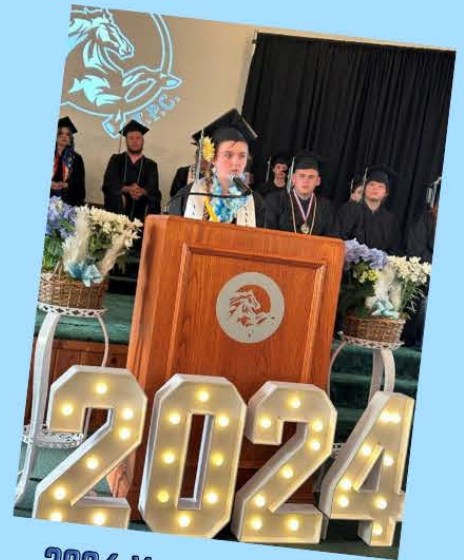




Thompson Peak Charter School



THOMPSON PEAK CHARTER CLASS OF 2024



2024 VALEDICTORIAN
ASHLEY CHASE



TK-2ND
FIRE SAFETY
WITH
SUSANVILLE
FIRE DEPT.



Our year ended with a walking
field trip for all students
to Uptown Cinemas to enjoy a
movie and snacks.

CELEBRATING OUR AMAZING TEAM



Together
We Can!



PTSA SPONSORED
FAMILY DINNER

Ms. Delbecq and
Mrs. Camp brought
Theater Club TPC!
The students performed
a short play based on
the nature of
Shakespeare at our
annual Family Dinner
Night!

SPECIAL PROGRAMS

ADMINISTRATOR REPORT

June 2024

COUNSELING

Year end totals

TPC - 22 (1 IEP; 1 504)

LVS - 2 (1 IEP; 1 504)

Our in person counselor at TPC will not be returning. At this time we are looking at re-establishing virtual services.

ENGLISH LEARNERS

LVS - 3

TPC - 0

ELPAC testing was completed for all three students.

FOSTER YOUTH

LVS - 2

TPC - 1

504S

LVS - 4

TPC - 13

HOMELESS

LVS - 6

TPC - 2

SPED

Campus	Total #	Speech Only	New Students	Initial Assessments	IEP Mtgs. Held	% of SPED Students/ School
Doyle	29	11	0	0		16%
Portola	14	7	0	0		
Susanville	17	3	0	0		11%

Curriculum and Instruction Administrator

Kelly Wynn

Board Report – June 26, 2024

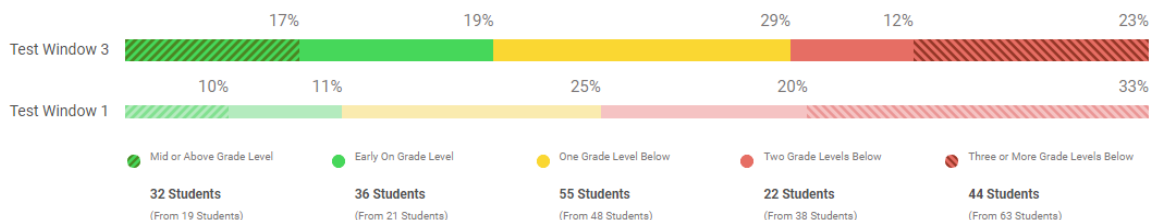
- ❖ Continued working on 23/24 LCAP Update for TPC and Doyle
- ❖ Continued working on 24/25 LCAPs for TPC and Doyle
- ❖ Delivered professional development at the Educator's Summit for staff in Portola on June 6th
- ❖ Substituting in various grades as needed at Long Valley School – Doyle
- ❖ Working on A-G Project Based Learning (PBL) ELA courses for English 11 & 12th, Integrated Math I and Integrated Math II w/Supports
- ❖ Began creating curriculum and course selection sheet for high school teachers to better support them in student enrollment
- ❖ Attended webinars on LCAP and the charter renewal process
- ❖ Began reviewing and updating curriculum for the 24/25 school year

Long Valley Charter Schools Intervention Administrator Board Report June Board Report 2024

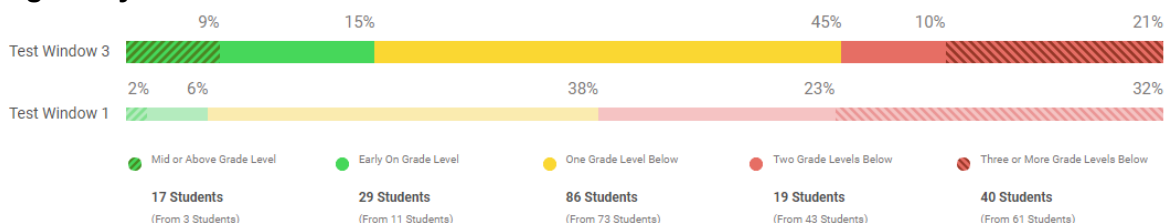
I-Ready Winter Diagnostic Testing Window

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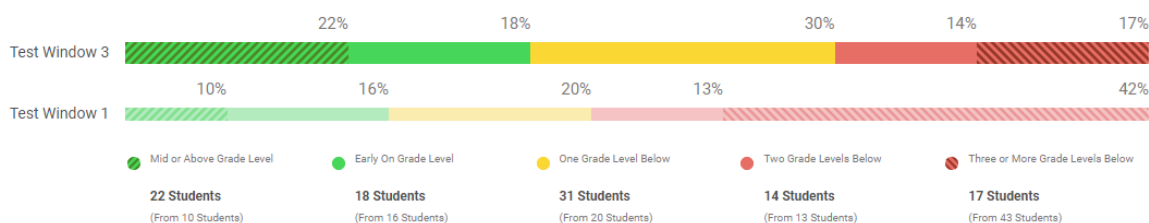
Long Valley Reading



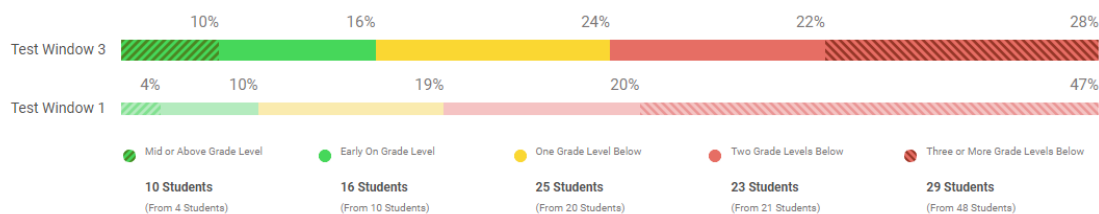
Long Valley Math



Thompson Peak Charter Reading



Thompson Peak Charter Math



Paraeducator Competencies

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Facilities Inspection Tool
Report

June 21, 2024			
Sites	Portola	Susanville	Doyle
Category	G = Good, P= Poor, N/A=Not Applicable		
Gas Leaks	G	G	G
Heating/Cooling Systems		G	G
Windows/Doors/	G	G	G
Gates/Fences	N/A	N/A	G
Interior Surfaces	G	G	P-Ceiling tiles in multiple rooms need replaced/Boys & girls bathroom needs new stalls replaced, Portable 4 Light Cover Broken, Kithchen Floor Tiles Broken
Hazardous Materials	G	G	G
Structural Damage	G	G	G Ramp have been Replaced!
Fire Safety	G	G	G
Electrical	G	G	G
Pest/Vermin Infestation	G	G	G
Sinks and Drinking Fountains	G	G	G
Restrooms	G	G	G
Sewer System	G	G	G
Roofs	G	P-Missing shingles need replacement,repair during ada update	P-Stained Roofing tiles in (H.S., 2nd/3rd, 3/4, Mrs. B's, Library, K, Cafeteria, 7/8, 5/6) Shop Roof is showing wear.
Playground/ Schoolyard	N/A	N/A	P-Working on Asphalt, Wooden sand retaining beams rottings, Working on playground equipment
Covid Safety	G	G	G
Overall Cleanliness	G	G	G
Notes	Does not include the house next to the new building in portola.		
Newly added items are highlighted in yellow.			

<p style="text-align: center;">Conflict of Interest Code Policy 7003 Adopted by Long Valley Charter School</p>
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I. ADOPTION

In compliance with the Political Reform Act of 1974, California Government Code Section 87100, et seq., the Long Valley Charter School hereby adopts this Conflict of Interest Code (“Code”), which shall apply to all governing board members and all other designated employees of Long Valley Charter School (“Charter School”), as specifically required by California Government Code Section 87300.

II. DEFINITION OF TERMS

As applicable to a California public charter school, the definitions contained in the Political Reform Act of 1974, the regulations of the Fair Political Practices Commission, specifically California Code of Regulations Section 18730, and any amendments or modifications to the Act and regulations are incorporated by reference to this Code.

III. DESIGNATED EMPLOYEES

Employees of this Charter School, including governing board members, who hold positions that involve the making or participation in the making, of decisions that may foreseeably have a material effect on any financial interest, shall be “designated employees.” The designated positions are listed in “Exhibit A” attached to this policy and incorporated by reference herein.

IV. STATEMENT OF ECONOMIC INTERESTS: FILING

Each designated employee, including governing board members, shall file a Statement of Economic Interest (“Statement”) at the time and manner prescribed by California Code of Regulations, title 2, section 18730, disclosing reportable investments, interests in real property, business positions, and income required to be reported under the category or categories to which the employee’s position is assigned in “Exhibit A.”

An investment, interest in real property or income shall be reportable, if the business entity in which the investment is held, the interest in real property, the business position, or source of income may foreseeably be affected materially by a decision made or participated in by the designated employee by virtue of his or her position. The specific disclosure responsibilities assigned to each position are set forth in “Exhibit B.”

Statements Filed With the Charter School. All Statements shall be supplied by the Charter School. All Statements shall be filed with the Charter School. The Charter School’s filing official shall make and retain a copy of the Statement and forward the original to the County Board of Supervisors.

V. DISQUALIFICATION

No designated employee shall make, participate in making, or try to use his/her official position to influence any Charter School decision which he/she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family.

VI. MANNER OF DISQUALIFICATION

A. Non-Governing Board Member Designated Employees

When a non-Governing Board member designated employee determines that he/she should not make a decision because of a disqualifying interest, he/she should submit a written disclosure of the disqualifying interest to his/her immediate supervisor. The supervisor shall immediately reassign the matter to another employee and shall forward the disclosure notice to the Charter School Executive Director, who shall record the employee's disqualification. In the case of a designated employee who is head of an agency, this determination and disclosure shall be made in writing to his/her appointing authority.

B. Governing Board Member Designated Employees

The Corporation shall not enter into a contract or transaction in which a director directly or indirectly has a material financial interest (nor shall the Corporation enter into any contract or transaction with any other corporation, firm, association, or other entity in which one or more of the Corporation's directors are directors and have a material financial interest).

EXHIBIT A-Designated Positions

<u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Members of the Governing Board	1, 2
President	1, 2
Treasurer	1, 2
Secretary/Clerk	1, 2
Vice President	1, 2
Executive Director	1, 2
Assistant Director	2
Principals	2
Consultants/New Positions	*

*Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Charter School Director may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Charter School Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Government Code § 81008).

EXHIBIT B-Disclosure Categories

Category 1

Designated positions assigned to this category must report:

- a. Interests in real property located in whole or in part within two (2) miles of any facility utilized by Long Valley Charter School, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments and business positions in business entities, or sources of income (including receipt of gifts, loans, and travel payments) that engage in the purchase or sale of real property or are engaged in building construction or design.

Category 2

Designated positions assigned to this category must report:

Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work or services, or sources that manufacture or sell supplies, instructional materials, machinery or equipment of the type to be utilized by Long Valley Charter School.

Category 3

Designated positions assigned to this category must report:

Investments and business positions in business entities or sources of income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work or services, or sources that manufacture or sell supplies, instructional materials, machinery or equipment of the type to be utilized by the designated position’s department.



Lassen County Office of Education

472-013 Johnstonville Road North • Susanville, CA 96130-8752
530.257.2196 Fax 530.257.2518

Patricia Gunderson, Superintendent

CONTRACT FOR BUSINESS AND FINANCIAL SERVICES CALSTRS - EXTERNAL DISTRICTS

This AGREEMENT is hereby made and entered into this 1st day of July 2024, by and between the Lassen County Office of Education, 472-013 Johnstonville Road, North, California 96130, hereinafter referred to as SUPERINTENDENT, and Long Valley School, P.O. Box 7, Doyle, CA 96109 hereinafter referred to as EXTERNAL DISTRICT. SUPERINTENDENT and EXTERNAL DISTRICT shall be collectively referred to as the Parties.

WHEREAS, the EXTERNAL DISTRICT has requested selected business and financial services of SUPERINTENDENT to fulfill or perform defined obligations and duties; and

WHEREAS, SUPERINTENDENT is willing to provide support services as requested by EXTERNAL DISTRICT.

NOW, THEREFORE, the Parties hereto mutually agree as follows:

- 1.0 TERM. This AGREEMENT shall be in full force and effect for the period commencing July 1, 2024, and renewing automatically at the end of each fiscal year for the subsequent fiscal year for a maximum of five fiscal years, at which point this AGREEMENT shall automatically terminate. This AGREEMENT is also, subject to termination as set forth in this AGREEMENT. This AGREEMENT shall automatically terminate in the event that the EXTERNAL DISTRICT is dissolved, abandoned, or closed.
- 2.0 SCOPE OF WORK. EXTERNAL DISTRICT hereby engages SUPERINTENDENT as an independent contractor to perform selected business and financial services and SUPERINTENDENT hereby agrees to perform said work upon the terms and conditions set forth herein. SUPERINTENDENT'S responsibilities shall include the following:

2.1 SERVICES PROVIDED BY SUPERINTENDENT FOR CalSTRS RETIREMENT REPORTING.

- a. SUPERINTENDENT agrees to transmit retirement reporting and processing information, earnings, and contributions processed within the term of this AGREEMENT for EXTERNAL DISTRICT to CalSTRS.
- b. SUPERINTENDENT agrees to coordinate reporting and processing of retirement (CalSTRS) information, earnings, and contributions for prior fiscal year(s) or retroactive reporting within the current fiscal year, if not already reported at an additional cost.

- c. SUPERINTENDENT will serve as a contact agency in working with CalSTRS in resolving problems and answering questions related to reporting and processing of retirement (CalSTRS) information.
- d. Upon notification from CalSTRS, SUPERINTENDENT will notify EXTERNAL DISTRICT of errors and relay that information to CALSTRS on behalf of the EXTERNAL DISTRICT.
- e. In order to comply with CalSTRS system requirements, SUPERINTENDENT may be required to modify retirement reports information on behalf of the EXTERNAL DISTRICT prior to submitting to CalSTRS. SUPERINTENDENT shall provide EXTERNAL DISTRICT changes in pension report contribution amounts for each payroll reporting cycle. SUPERINTENDENT shall send the EXTERNAL DISTRICT the report adjustments via the CALSTRS secure email portal and this shall constitute notice to EXTERNAL DISTRICT, as employer, in accordance with Education code Section 24616.2(a)(3)(A).

3.0 EXTERNAL DISTRICT RESPONSIBILITIES. The EXTERNAL DISTRICT shall be responsible for the following retirement reporting and processing services:

- a. EXTERNAL DISTRICTS) may employ an outside vendor or payroll service agency to submit monthly retirement reporting information. EXTERNAL DISTRICT and vendor or agency will coordinate all reporting with SUPERINTENDENT'S Retirement/Payroll Specialists.
- b. EXTERNAL DISTRICT agrees to notify SUPERINTENDENT of any changes in outside vendor or payroll services immediately.
- c. EXTERNAL DISTRICT agrees to adhere to all current and future timelines as established by SUPERINTENDENT for retirement reporting and processes.
- d. EXTERNAL DISTRICT is solely responsible for the accuracy of all data and compliance with timelines, deadlines, and security in remitting information to SUPERINTENDENT.
- f. EXTERNAL DISTRICT will provide SUPERINTENDENT accurate retirement and payroll data and/or information necessary for completing and implementing reporting and processing of retirement (CalSTRS).
- g. EXTERNAL DISTRICT will review final report information/transactions submitted to CalSTRS provided by SUPERINTENDENT and shall notify SUPERINTENDENT of any inaccuracies found in the report. Absence of notification shall constitute EXTERNAL DISTRICT approval of report and consent in accordance with Education Code Section 24616.2(a)(3)(A).
- h. In accordance with the implementation date of Education Section 24616.2, EXTERNAL DISTRICT and SUPERINTENDENT agree that the provisions outlined in Education Section 24616.2 shall not apply to any transaction or report submitted to or CalSTRS before January 1, 2023.

- i. EXTERNAL DISTRICT shall upload their partial report to clear system-generated "correction required errors" through CalSTRS and have a processing complete file and shall notify the SUPERINTENDENT'S Retirement/Payroll Specialists of the submission by the fifteenth (15th) business day of the following month.
- j. If EXTERNAL DISTRICT is utilizing an outside vendor for payroll services 100% of the funding to cover employee and employer retirement contributions will be received by the fifth (5th) business day of the following month.
- k. For EXTERNAL DISTRICTS not utilizing an outside vendor for payroll services 95% of the funding to cover employee and employer retirement contributions will be due by the fifth (5th) business day of the month and the remaining 5% will be due by the 15th of the month.
- k. EXTERNAL DISTRICT shall provide completed CalSTRS and forms as requested by SUPERINTENDENT.
- l. EXTERNAL DISTRICT is responsible for providing CalSTRS membership information to employees as required by California Education Code Sections 22455.5, 22460, and 22509 and Government Code Sections 20280 through 20309.5.
- m. EXTERNAL DISTRICT is responsible for monitoring employees' earnings and hours for mandatory membership under California Government Code Section 20305 and California Education Code Sections 22500 through 22504.
- n. EXTERNAL DISTRICT is also responsible for monitoring employee membership status concerning exclusions (Section 20300) and choice of election (Section 20309).
- o. EXTERNAL DISTRICT is responsible for providing payroll vendors with access to CalSTRS systems for enrolling members and retirees.
- p. EXTERNAL DISTRICT is responsible for monitoring CALSTRS Retirees for post-retirement earnings / hours compliance as per California Education Code Section 22461 and Government Code Section 21229.
- q. EXTERNAL DISTRICT shall maintain all payroll/retirement records for employees. These records must be retained indefinitely for adjustment processing purposes.
- r. EXTERNAL DISTRICT will designate one of its employees to serve as a contact person between EXTERNAL DISTRICT and SUPERINTENDENT for matters related to reporting and processing of retirement (CalSTRS) information.
- s. EXTERNAL DISTRICT will submit CalSTRS required information according to the timelines set within this agreement.
- t. EXTERNAL DISTRICT accepts financial responsibility for all CalSTRS fines and penalties resulting from incomplete, inaccurate, or late reports and/or inadequate or late deposits. EXTERNAL DISTRICT also accepts financial responsibility for all SUPERINTENDENT fees as described in this agreement.

- u. EXTERNAL DISTRICT accepts financial responsibility for all CalSTRS fees and/or assessments required for participation in pension funds, such as those related to compliance with statements issued by the Governmental Accounting Standards Board (GASB).

4.0 PAYMENT.

- 4.1 SUPERINTENDENT may assess reasonable fees for entries or corrective entries into the CalSTRS reporting systems that result from audits performed by CalSTRS, SUPERINTENDENT, EXTERNAL DISTRICT, or other agencies. EXTERNAL DISTRICT agrees to pay SUPERINTENDENT the fees for services satisfactorily rendered under Section 2.0 of this AGREEMENT for the period commencing as of July 1, 2024. The fees to be paid to SUPERINTENDENT for services rendered are as follows:

- 4.1.1 Inaccurate or reporting with errors by the EXTERNAL DISTRICTS that causes additional work from the SUPERINTENDENT:**

- LEA will be billed at a rate of \$75 per Hour

- 4.1.2 Fines, penalties, fees, or assessments imposed by CalSTRS:**

- TBD by CalSTRS

- 4.1.3 SUPERINTENDENT may assess fees for late report submission or late deposits from EXTERNAL DISTRICT to SUPERINTENDENT**

- Schedule of Late Fees**

- Late Report Submission:

- 1 – 7 days late - \$100

- 8+ days late - \$200

- 4.1.4 Late Payment for Services, Fees, or Retirement Contributions as described within:**

- Late Fees: the lesser of 10% of the invoiced amount or \$100

- 4.1.5 Fees associated with inaccurate reporting, Retroactive payments, or fees imposed from CalSTRS and/or CalPERS will be billed monthly.**

- 4.2 EXTERNAL DISTRICT agrees to designate the person and provide a current billing address for receiving invoices.

- 4.3 Payment shall be made no later than thirty (30) days from the date of SUPERINTENDENT'S invoice. EXTERNAL DISTRICT shall direct all payments to **Lassen County Office of Education, 472-013 Johnstonville Road, North, Susanville, California 96130, Attn: Accounts Receivable**, or at such other place as SUPERINTENDENT may designate in writing.

- 5.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT is to be an independent contractor and shall be wholly responsible for the manner in which the services required by the terms of this AGREEMENT are performed. Nothing herein contained shall be construed as creating the relationship of employer and employee, or principal and agent, between SUPERINTENDENT and EXTERNAL DISTRICT. SUPERINTENDENT assumes the responsibility for the acts and omissions of its employees or agents as they relate to the services to be provided. SUPERINTENDENT, its officers, agents and employees, shall not be entitled to any rights, and/or privileges of EXTERNAL DISTRICT employees and shall not be considered in any manner to be EXTERNAL DISTRICT employees.
- 6.0 INDEMNIFICATION/HOLD HARMLESS.
- A. SUPERINTENDENT hereby agrees to indemnify, defend, and hold harmless EXTERNAL DISTRICT, its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of SUPERINTENDENT during the period of this AGREEMENT.
- B. EXTERNAL DISTRICT hereby agrees to indemnify, defend, and hold harmless SUPERINTENDENT, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to any property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of EXTERNAL DISTRICT during the period of this AGREEMENT.
- 7.0 NON-DISCRIMINATION. SUPERINTENDENT and EXTERNAL DISTRICT agree that they will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or age or sex of such persons.
- 8.0 APPLICABLE LAW. The services completed herein must meet the approval of the EXTERNAL DISTRICT'S general right of inspection to secure the satisfactory completion thereof. EXTERNAL DISTRICT agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to EXTERNAL DISTRICT, EXTERNAL DISTRICT'S business, equipment and personnel engaged in operations covered by this AGREEMENT or occurring out of the performance of such operations.
- 9.0 ASSIGNMENT. SUPERINTENDENT shall not subcontract or assign the performance of any of the services in this AGREEMENT without prior written approval of the EXTERNAL DISTRICT.
- 10.0 INSPECTION AND AUDIT. EXTERNAL DISTRICT agrees that SUPERINTENDENT shall have access to and right to examine, audit, excerpt, copy or transcribe any applicable records of the EXTERNAL DISTRICT pertinent to this AGREEMENT. SUPERINTENDENT agrees that EXTERNAL DISTRICT shall have access to and right to examine, audit, excerpt, copy or transcribe any applicable records of the SUPERINTENDENT pertinent to this AGREEMENT. SUPERINTENDENT and EXTERNAL DISTRICT shall maintain records of services provided and financial records for a period of five (5) years.

11.0 TERMINATION. This AGREEMENT may be terminated by SUPERINTENDENT or EXTERNAL DISTRICT, with or without cause, upon the giving of ninety (90) days prior written notice to the other party.

12.0 NOTICES. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third (3rd) day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. As of the date of this AGREEMENT the addresses of the parties are as follows:

EXTERNAL DISTRICT: LONG VALLEY SCHOOL

P.O. Box 7

DOYLE, CA 96109

Attn: SHERRI MORGAN, EXECUTIVE DIRECTOR/SUPERINTENDENT

SUPERINTENDENT: LASSEN COUNTY OFFICE OF EDUCATION

472-013 JOHNSTONVILLE RD, NORTH

SUSANVILLE, CA 96130

Attn: SUPERINTENDENT

13.0 SEVERABILITY. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect and shall not be affected impaired or invalidated in any way.

14.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California, with venue in Lassen County, California.

15.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits attached hereto constitute the entire agreement between SUPERINTENDENT and EXTERNAL DISTRICT regarding the services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an Amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations, and agreements.

IN WITNESS WHEREOF, the Parties hereto have caused this AGREEMENT to be executed.

LEA:

Sherri Morgan
Executive Director/Superintendent

SUPERINTENDENT:

Patricia A. Gunderson

Patricia Gunderson
County Superintendent of Schools

DATE: _____

DATE: 5-28-24

Summer Work Agreements

2024

NAME	WORK ASSIGNMENT	HOURS
Brandy Allingham	Portola office support	Up to 24 hours per week
Ezra Luedecke	Book Inventory	40 hours 6/10/24-7/31/24
Amy Idzinski	Summer ELOP 6/10/24-7/11/24	Specific hours provided by Misty Brussatoi 6/10/24-7/11/24
Kathi Sherman	Conduct annual reviews of high school transcripts	Up to 10 hours per week 6/10/24-7/31/24
Natalie Loiler	Work on schoolwide writing guidelines as directed by Jenavieve Talamantes	Up to 40 hours 6/10/24-7/12/24
Lisa Farris, Aaron Yescas, Nicole Gotcher, Alicia Balentine	Summer ELOP Monday – Thursday each week from 6/10/24-7/11/24	Specific hours provided by Misty Brussatoi
Sarah Crumbaker-Froud	Work on online learning platforms	Up to 40 hours 6/10/24-7/12/24